



STITTSVILLE MINOR HOCKEY ASSOCIATION

**Stittsville Minor Hockey Association
Management Council Meeting - Tuesday, May 19, 2020
7:00PM – VIRTUAL MEETING**

Attendance:

Scott Phelan*	Neil Farr*	Fiona Livingstone*	Scott Driscoll*
Terry Foley*	Emily Parent	Christopher Salisbury*	Courtney Milbury
Rob Lomas*	Scott Rogers*	Holly Foley	Bethany Roy
Shari Kneen	James Moser	Nicole Brooks	Serge Vallieres
Sherri White	Andrew Staniforth	Rob Rae	

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:04pm with Scott Phelan chairing.

a) Approval of Agenda

A motion was made to approve an amended agenda to include an item on SMHA Management Council related changes at the beginning of the meeting. (Scott Rogers/Rob Lomas)

Motion Approved.

b) Approval of Minutes

Minutes from the February 18th, March 10th and April 21st Council meetings were sent out for approval in advance of the meeting. The May 8th Special Executive Meeting minutes were also circulated to Executive members. As the February and March Council meeting minutes had only been circulated earlier in the day, the decision to allow Council additional time to review all Management Council minutes and approve by electronic means was made.

A motion was made to approve the minutes of a Special Executive Meeting held on May 8, 2020, subject to a minor change to participants listed. (Scott Rogers/Fiona Livingstone)

Motion Approved.

c) Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

2. SMHA Management Council Related Changes

Scott Phelan started this agenda item with some introductions and welcomes to the following:

- 1) Andrew Staniforth - Andrew is officially now our SMHA / Silver 7 representative.
- 2) Robert Rae, who has expressed interest in, and the only candidate to put his name forward for, becoming the new VP Operations for SMHA.

Scott Phelan noted that the SMHA has 3 positions to appoint this evening via ZOOM, following the resignations of 3 current members. The positions are:

Director House U11/13 (Atom/Peewee) – Mike Groves announced his resignation. James Moser has expressed interest in this role and has the qualifications for the position. Another candidate has also submitted their name for this role.

VP Operations – Fiona Livingstone will be resigning. Scott Phelan thanked Fiona for all of her efforts and contributions in the past and noted her continued participation as Midget Convenor. Robert Rae has expressed interest in the VP Operations role and has a strong background of experience suited for the position.

VP Finance – Chris St. Germain has resigned his position. Scott Phelan expressed the organization's gratitude for all of his contributions and efforts. Emily Parent has expressed interest in the role and has the credentials to backfill the position. This role would be a 2-year appointment.

Scott Phelan put forth 3 motions.

The first motion is for the role of Director – U11/13 (Atom/Peewee), where 2 individuals had been nominated for the role. As the SMHA AGM has been postponed at this time, and the current incumbent has resigned, an interim appointment is being proposed from one of the candidates. This role will be put through the election process at the AGM when held.

MOTION #1: A motion was made to appoint James Moser on an interim basis to the position of Director – U11/U13 (Atom/Peewee) with an effective date of June 15, 2020. This appointment is interim until the next AGM. (Terry Foley/Scott Rogers)

Motion Approved.

The other candidate will be advised of this decision.

The second motion is for the role of VP Operations, where there were no candidates nominated for this role in advance of the AGM election deadline. As the SMHA AGM has been postponed at this time, and the current incumbent has resigned, a recommendation has been put forward for an interested member. This role will be put through the election process at the AGM when held.

MOTION #2: A motion was made to appoint Robert Rae on an interim basis to the position of VP Operations with an effective date of June 15, 2020. This appointment is interim until the next AGM. (Rob Lomas/Scott Rogers)

Motion Approved.

The third motion is for the VP Finance position, replacing Chris St. Germain who announced his resignation. This role is appointment-based.

MOTION #3: A motion was made to appoint Emily Parent to the position of VP Finance for a 2-year term, with an effective date of June 15, 2020. (Terry Foley/Rob Lomas).

Motion Approved.

Scott Phelan also welcomed Sherri White to the role of Equipment Manager for Competitive.

It was noted that the current roles of Director of Senior House (U15-U21) (Christopher Salisbury) and Secretary (Scott Driscoll) will continue with the current incumbents until the next AGM, at which time they will be subject to the appropriate election processes.

A brief set of round table introductions were held.

3. President - D4 + LCMHL + SMHA Update – Scott Phelan

The Lanark / D4 – meeting was Cancelled for May 2020.

The HEO Board meeting occurred last Thursday. There was a substantial amount of discussion on hockey for next season, but nothing was confirmed related to the dates of return for next season. Associations are being asked to review last season's ice schedules and plan for 1.5 hour ice blocks to allow dressing rooms, hallways, lobby, handles and door knobs to be cleaned and sanitized. We have been asked, at a high level, to report what the impact would be on the number of ice touches, and the financial impact.

The SMHA will conduct a 'Return to Hockey Survey' to the membership in the next month to better understand and canvas potential impacts to hockey next season and what it may mean to levels of participation given changes that may need to occur.

There was a general discussion held among Council members regarding the recent SMHA food drive event that was held with GGHA to support the local Stittsville Food Bank, including the success of the level of donations as well as lessons learned about conducting events in the current environment.

4. VP Finance – Chris St. Germain

Nothing to report.

5. VP Operations – Fiona Livingstone

The VP Operations led some discussions related to ice for next season, around timing and how it is being managed by the City.

We are waiting for restrictions to be lifted for equipment return purposes, however we expect that it will be in the next few weeks. Guidance on how this will be managed will be sent out to Convenors to cascade to coaches.

6. VP Support Services – Terry Foley

Nothing to report from the VP Support Services.

Shari Kneen reported that next year there will be a Co-Registrar, and that Leanne Simpson will be assisting in that regard.

7. Director of Competitive – Scott Rogers

The Director of Competitive Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.

There was discussion around the selection of coaches as it relates to the Competitive program and the level of engagement of the Executive and/or Council in that process.



8. Director of Development (U7/U9)– Neil Farr

The Director of Development Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.



9. Director of House (U11/U13) – Mike Groves

Nothing to report.

10. Director of Senior House (U15-21) – Christopher Salisbury

Discussion was focused on formats for next season, including Bantam 'C' that is to be discussed in next agenda item. In terms of Midget participation, it was noted that there are many variables that will impact this, including the format for next year.

11. New Business

a) AGM Next Steps - Constitutional Amendment Submission(s)– there was a discussion around the submissions and how to manage them. There was a comparison to how many other associations manage this process and whether they are part of their constitutions or other documents or processes. The need to get all of our policies and procedures consolidated and look to update and refresh them as

necessary was discussed. The VP Operations indicated that the consolidation should be completed in about 30 days, and in a manual format.

b) Update on Committee Formation – The COVID-19 Player Assistance Committee membership volunteers include Scott Phelan, Scott Rogers, Scott Driscoll, Rob Lomas, Fiona Livingstone, Emily Parent, Andrew Staniforth and Nicole Brooks.

c) Bantam 'C' Discussion – A discussion was held related to the future of Bantam C, options that might be available to enhance competitiveness and the enjoyment for the players and the need to plan for next season. In this regard, further discussions are needed to develop proposals to bring forward.

12. Adjournment

A motion was made to adjourn the meeting at 9:26pm. (Terry Foley/Christopher Salisbury)

Motion Approved.

13. In-Camera Session

No in-camera session was requested.